

Checklist for Success

Independent Study & University Prep

In our **independent study academies**, you are responsible for your education and you must be a motivator, timekeeper, and advocate for yourself. Your success will be determined by your ability to develop your **accountability**, **communication**, and **time management** skills. These skills will serve you beyond high school in college and work.

Accountability

- Attend required teacher meetings
- Use the available resources to enhance your learning, including The Wire, tutoring, and more
- Complete all work by the Friday due date
- Review teacher feedback in GradPoint

Support

Your teacher and counselor are available to help you build these skills for success

Communication

- Communicate with your teacher regularly
- Communicate with your parents/guardians
- Reach out when you need help on an assignment
- Check school email daily and respond when necessary

Time Management

- Have a plan for each school day and follow it
- Create a quiet study environment to focus on school work
- Each school day consists of completing 5-6 activities