Charter School Complaint Notice

California Education Code Requirements

California Education Code (EC) Section 47605(d)(4)
(https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=47605&lawCode=E
DC) states the following:

- A charter school shall not discourage a student from enrolling or seeking to enroll in a charter school for any reason, including, but not limited to, academic performance of the student or for any of the following reasons:
 - o Race, Ethnicity, or Nationality
 - Sexual orientation
 - Disability
 - o English learner
 - Foster Youth status
 - o Homelessness
 - Neglect or delinquency
 - o Academic underachievement
 - Economic disadvantage (eligible for free/reduced price meal program)
- A charter school shall not encourage a student currently attending to disenroll from the charter school or transfer to another school for any reason except suspension or expulsion.
- A charter school shall not request student records or require the parent, guardian, or student to submit the student's records to the charter school prior to enrollment.
- This notice shall be posted on a charter school's Internet website and a charter school will provide copies of this notice (1) when a parent, guardian, or pupil inquires about enrollment; (2) before conducting an enrollment lottery, and (3) before disenrollment of a pupil.

Complaint Procedures

To submit a complaint, complete the attached Charter School Complaint Form and submit the form to the charter school authorizer, electronically or in hard-copy, to the following:

Michele Flagler

Director, Admissions and Family Services
San Juan Unified School District
3700 Garfield Avenue
Carmichael, CA 95608
mflagler@sanjuan.edu

Linda Simlick

General Counsel
San Juan Unified School District
3738 Walnut Avenue
Carmichael, CA 95608
lsimlick@sanjuan.edu

Charter School Complaint Form

Name:	Email Address:
Mailing Address:	
Date of Complaint	Phone Number:
Charter School (include address):	
complaint to the charter school authorizer enrollment, requires records before enrollm	7605(d)(4) allows a parent or guardian to submit a when a charter school discourages a pupil's nent, or encourages a pupil to disenroll. Please with specific facts, which support your complaint.
Basis of Complaint (check all that apply)	
☐ Pupil was discouraged from enrolling or se	eeking to enroll in the charter school.
$\ \square$ Records were requested to be submitted t	to the charter school prior to enrollment.
$\ \square$ Pupil was encouraged to disenroll from the	e charter school or transfer to another school.
Please provide further details:	