

# Charter School Complaint Notice

## California Education Code Requirements

California Education Code (EC) Section 47605(d)(4)

([https://leginfo.ca.gov/faces/codes\\_displaySection.xhtml?sectionNum=47605&lawCode=EDC](https://leginfo.ca.gov/faces/codes_displaySection.xhtml?sectionNum=47605&lawCode=EDC)) states the following:

- A charter school shall not discourage a student from enrolling or seeking to enroll in a charter school for any reason, including, but not limited to, academic performance of the student or for any of the following reasons:
  - Race, Ethnicity, or Nationality
  - Sexual orientation
  - Disability
  - English learner
  - Foster Youth status
  - Homelessness
  - Neglect or delinquency
  - Academic underachievement
  - Economic disadvantage (eligible for free/reduced price meal program)
- A charter school shall not encourage a student currently attending to disenroll from the charter school or transfer to another school for any reason except suspension or expulsion.
- A charter school shall not request student records or require the parent, guardian, or student to submit the student's records to the charter school prior to enrollment.
- This notice shall be posted on a charter school's Internet website and a charter school will provide copies of this notice (1) when a parent, guardian, or pupil inquires about enrollment; (2) before conducting an enrollment lottery, and (3) before disenrollment of a pupil.

## Complaint Procedures

To submit a complaint, complete the attached Charter School Complaint Form and submit the form to the charter school authorizer, electronically or in hard-copy, to the following:

**Michele Flagler**

Director, Admissions and Family Services

San Juan Unified School District

3700 Garfield Avenue

Carmichael, CA 95608

[mflagler@sanjuan.edu](mailto:mflagler@sanjuan.edu)

**Linda Simlick**

General Counsel

San Juan Unified School District

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