

April 25, 2024

Dear Graduation Ceremony Candidate and Parent/Guardian:

This letter informs you of our plans and procedures for this year's graduation ceremony. Visions In Education (Visions) will hold its graduation ceremony on **Wednesday, June 5, 2024**, at the Sacramento Memorial Auditorium (Memorial Auditorium), located at 1515 J Street, Sacramento, CA 95814.

- The **ceremony for the June 2024 University Prep Academy Graduates** will begin promptly at **11:30 a.m.** **All candidates planning to participate in the ceremony should arrive wearing their cap and gown no later than 9:00 a.m. for a MANDATORY rehearsal.** Please be sure to eat before the rehearsal. The ceremony will begin immediately after the rehearsal without a break in between; therefore, leave all personal items (purses/bags, flowers, gifts, and valuables) with friends or relatives for safekeeping until after the ceremony.
- **Doors** to the Memorial Auditorium will open to guests at **10:00 a.m.**
- **Parking downtown is limited.** Carpooling is encouraged. A map of parking options and fees is enclosed. Be sure to bring some cash to cover the cost of parking. You must allow extra time to find parking and walk to the auditorium.
- **Admission to the ceremony is by ticket only.** Please be advised that each participant will be given up to six tickets for their guests. Tickets are unique to each ceremony and only valid at the commencement ceremony listed on the tickets. Tickets will be distributed during Graduate Checkout (May 28, 29 & 31, and June 3). See the enclosure for more details about graduate checkout. Tickets are distributed based on the number of graduates and the venue's capacity deemed by the Fire Marshal.

The staff at Visions honors our graduates with a dignified ceremony that will be a memorable event for all who attend and participate. We expect that all participants will behave in a manner that reflects the dignity and significance of this occasion and achievement. Please note that any disruption in the ceremony will result in that person being immediately removed from the auditorium. **Air horns are prohibited and will be confiscated by security personnel.** The Memorial Auditorium has a **no balloon/no food/no beverage** policy.

The design of the Memorial Auditorium is not conducive to pictures being taken by audience members; therefore, a professional photographer has been hired to take a picture of each participant on stage receiving their diploma. You will have the option to receive a preview of the photograph by mail or email and may purchase prints directly from the photographer. Students can register with Campus Candida to receive a copy of their graduation picture in the mail and see it online at

<https://www.gradfotonetwork.com>. There is no obligation to purchase images. Professional senior portraits are not offered by Visions. Graduates who wish to have senior pictures taken must make individual arrangements.

Please be sure to complete all items on the enclosed **Graduation Checklist 2024**, which provides the procedures and requirements for students to complete before Graduate Checkout on May 28, 29 & 31, and June 3. Please see the enclosed flyer for dates, times, and locations of checkout. **Cap, gown, and tassel must be purchased** during graduate checkout. **The cost is \$30, payable in cash only.** If you want to prepay for your cap and gown, visit <https://launchpad.viedu.org/paypal> and follow the directions.

Seniors are reminded that participation in the ceremony depends on maintaining good academic standing and being academically cleared by their counselor. In addition, students must fulfill all requirements for a diploma **prior** to participating in the ceremony. For any questions about your graduation status, please contact the counseling office at (916) 883-1607. **For additional information and answers to common questions, please read and review all enclosures or send us an email at [graduation@viedu.org](mailto:graduation@viedu.org).**

**Additionally**, we will be hosting a graduation webinar on Wednesday, May 15, from 5:00 - 6:00 pm, for all graduates to review important items related to graduate checkout and the graduation ceremonies. Webinar signup information can be found in the attached checklist.

The entire Visions staff wishes you the best in your future endeavors. We are proud of your success and look forward to sharing this special occasion with you.

Sincerely,



Dr. Steve Olmos  
Superintendent/Executive Director

SAO/beb

Enclosures:

- Graduation Checklist 2024
- Ceremony Expectations
- Memorial Auditorium Parking Options